



UNITED STATES MARINE CORPS
MARINE CORPS COMMUNITY SERVICES
MARINE CORPS AIR STATION IWAKUNI, JAPAN
PSC 561 BOX 1867
FPO AP 96310-0019

IWAKUNI SCHOOL LUNCH PROGRAM INFORMATION

Please read this letter in its entirety. It contains information for new students, as well as students who were enrolled last year.

Every student will be required to have a Cafeteria Registration form completed. If your child attended school last year, you are still required to complete a new Cafeteria Registration form. The form completed in prior years will not be accepted. We have updated our forms and systems and require new information submitted for all children. This will allow us to give your child a better School Lunch Program experience.

The school cafeteria uses the Horizon System, a standard way of tracking a student's school lunch purchases. A deposit is required in the student's lunch account. Each student's account is uniquely identified by a PIN number. Each day, when the student eats lunch, the account is debited.

Setting up a MyPaymentsPlus Account:

- Go to: www2.mypaymentsplus.com/welcome
- Click "Register Now"
- State: Select "Exchange (EX)"
- District: Select "Marine Corps Community Services Iwakuni SLP"
- Student ID: This is the DoDEA ID that is provided by the school
- Enter Student's Name and Click "Add Student"
- Repeat for additional students

Make Payment / Add Funds to a Lunch Account:

- Primary method of payment is MyPaymentsPlus online.
- Download MyPaymentsPlus App from iTunes App Store or Google Play
- Make payments at the MCCS cash cage located at the Iwakuni Marine Corps Exchange (MCX). Hours of operations are Monday-Friday 8 AM - 8 PM, closed on weekends and holidays.

You/Sponsor are responsible for monitoring your student's account balance. Online account monitoring is free. You may also check the balance of your student's account during school hours at the cafeteria, or at the MCX cash cage. The cafeteria may send balance notifications home with students if they are unable to get in contact with the guardian. It is the responsibility of the sponsor to maintain their student's lunch account. If a delinquent account cannot be resolved in a timely manner, further action will be directed to the Sponsor's Chain of Command for resolution.

Meal Account vs General Account:

Parents can allow funds to be spent on meals only or other items such as bottled water, juice, i.e. a la carte items.

- Meal Account - Funds in this account can only be spent on meal purchases.
- General Account - Funds in this account can only be spent a-la-carte items (bottled water, juice, and slushies').

Additional Information:

- A student will never be denied a standard lunch due to a negative balance or for not having a meal account
- Students with negative account balances will not be permitted to purchase a la carte items (bottled water, juice).
- General Information about the Marine Corps Community Services-operated School Lunch Program:
<https://www.dodea.edu/Pacific/offices/Logistics/studentMealProgram.cfm>

Free or Reduced Lunch Program:

- We provide Free or Reduced meals to students of families that qualify under Federal Guidelines. We highly encourage parents to apply for free or reduced meals as income limits have increased. This information is kept private as all students use a key code to purchase their meals. There are no identifying factors distinguishing the difference between reduced, free and regular paid meals.

Families must apply or Re-apply every school year, prior to the start of each school year in order to ensure eligibility is uninterrupted.

To apply for Free and Reduced Meals visit:

<https://www.dodea.edu/Pacific/offices/Logistics/upload/Iwakuni-Application.pdf>

Applications must be submitted to the School Liaisons office located at building 360 on the second floor in room 24. If approved, benefits will be effective as of the date on your acceptance letter. Sponsors will still be held responsible for balances prior to receiving the acceptance letter. Benefits are not applied to previous charges dated prior to acceptance letter.

Sincerely,

School Lunch Program Manager
253-6735

ombiwaschoollunchprogram@usmc-mccs.org
MCAS Iwakuni, Japan

SCHOOL LUNCH PROGRAM CAFETERIA REGISTRATION FORM
PLEASE PRINT LEGIBLY SO THAT WE ACCURATELY CREATE YOUR ACCOUNT

If your contact information is not accurate, we may not be able to contact you regarding your child's meals. This form must be completed prior to **every school year** for your child to be enrolled, last year's form will not be used.

*Fields are required

*STUDENT'S NAME: Last, First	
*ALLERGIES list items or state NONE	
*SY 19-20 GRADE, HOMEROOM:	
*SPONSOR'S NAME: Last, First	
*SPONSOR'S UNIT :	
*SPONSOR'S WORK EMAIL:	Must be .mil or .org
SPONSOR'S WORK PHONE	
EXPECTED ROTATION DATE	
ADDRESS (BOX#):	
SPOUSE'S NAME:	

We would like to share with you a few words about how the School Lunch Program operates. The school cafeteria uses the Horizon System, a standard way of tracking a student's school lunch purchases. A deposit is required in the student's lunch account. Each student's account is uniquely identified by a PIN number. Each day, when the student eats lunch, the account is debited.

Make Payment / Add Funds to Student's Account:

- Primary method of payment is MyPaymentsPlus, www2.mypaymentsplus.com/welcome
- Download the MyPaymentsPlus App from iTunes App Store or Google Play
- Make payments at the MCCS cash cage located at the Iwakuni Marine Corps Exchange. Hours of operations are Monday-Friday 8 AM – 8 PM, closed on weekends and holidays.

You/Sponsor are responsible for monitoring your student's account balance. Online account monitoring is free. You may also check the balance of your student's account during school hours via phone 253-6735 or email ombiwaschoollunchprogram@usmc-mccs.org. The cafeteria may send balance notifications home with students if they are unable to get in contact with guardian. It is the responsibility of the sponsor to maintain their student's lunch account. If a delinquent account cannot be resolved in a timely manner further action will be directed to the Sponsor's Chain of Command for resolution.

We provide Free or Reduced meals to students of families that qualify under Federal Guidelines. We highly encourage parents to apply for free or reduced meals as income limits have increased. To apply for Free and Reduced Meals visit: www.dodea.edu/Pacific/offices/Logistics/upload/Iwakuni-Application.pdf

Applications must be submitted to the School Liaisons office located at building 360 on the second floor in room 24. If approved, benefits will be effective as of the date on your acceptance letter. Sponsors will still be held responsible for balances prior to receiving the acceptance letter. Benefits are not applied to previous charges dated prior to acceptance letter.

All menu items with the exception of the USDA standard meal are classified as a-la-carte. A-la-carte items cannot be charged to a negative balance. A standard lunch will be charged **to any student who requests one**. Parents may allow funds to be spent on meals only or other items such as bottled water, juice, i.e. a-la-carte items. You must have funds in the MEAL ACCOUNT for the standard meal and in the GENERAL ACCOUNT for the a-la-carte items. Funds may be transferred from one family member's account to another family members account to prevent negative account balances, upon request.

Please notify Cafeteria Manager if your student has Special Dietary Needs.

Lunch Prices are as follows:

Standard Lunch: Elementary \$3.25, Middle & High School \$3.50, Reduced Lunch \$0.40